

City of Brisbane

Agenda Report

To: City Council via City Manager

From: Stuart Schillinger, Administrative Services Director

Subject: Adoption of Resolution No. 2017-08 setting fees for the City of Brisbane.

Date: Meeting of May 18, 2017

Recommendation:

Adopt Resolution No. 2017-08 setting fees for the City of Brisbane.

Background:

On May 30, 2002 City Council reviewed and approved target recovery percentages for the City's fee schedule. On June 10, 2002 during the presentation of the first reading of Ordinance 468 staff stated the City Council would have the opportunity to review and approve fees annually with the budget. Staff presents the master fee schedule as part of the budget each fiscal year.

Resolution 2017-08 is the annual revision recommended by staff. The revision is based on a 3.5 percent across the board increase. Fee increases go into effect 60 days after approval. Therefore, rates which are attached to Resolution 2017-08 will into effect on July 17, 2017.

Discussion:

Parks and Recreation has added new fees to this year's schedule for a new program offered; Enrichment Clubs for Club Recreation. Additionally, programs we have offered and charged for but were not included on the fee schedule are now included. These are; Lifeguard Certification Class, Piranha Swim Club, and Special Events.

Fiscal Impact:

If all of the fees were adopted based on the current target recovery percentages the City would see an increase of approximately of \$16,000 based on the current year's budget. The actual amount may differ based on the amount each individual service is used by our customers and residents.

Attachments:

Resolution 2017-08.
Master Fee Schedule



Stuart Schillinger
Administrative Services Director



Clay Holstine
City Manager

CITY OF BRISBANE
 2016/17
 MASTER FEE SCHEDULE

Planning Fees	Proposed Fee		Basis
	2016/17 Adopted	2017/18	
Full Cost Hourly Rates by Staff Position:			
Director	\$193.00	\$200.00	expressed for 100% cost recovery; applicable cost recovery on a permit for which a fee is charged on an hourly basis
Senior Planner	\$150.00	\$155.00	
Associate Planner	\$102.00	\$108.00	
Administrative Assistant	\$89.00	\$106.00	
Office Specialist		\$92.00	
Accessory Dwelling Unit Permit:			
P1 Accessory Dwelling Units	\$648.00	\$300.00	
Use Permits:			
P2 Conditional uses listed in District Regulations not listed below	\$979.00	\$1,013.00	
P3a Transfer of development rights within the R- BA district	\$2,427.00	\$2,512.00	
P3b Clustered development within the R-BA district	\$2,427.00	\$2,512.00	
P4 Exceptions to Fence Regulations			
- Residential Uses	\$882.00	\$882.00	
- Retaining Walls	\$882.00	\$882.00	
- All Other Uses	\$1,135.00	\$1,175.00	
P5 Greenhouses on standard lots	\$979.00	\$1,013.00	
P6 Horses in any district (with exceptions)	\$979.00	\$1,013.00	
P7 Public buildings, schools, parks, churches:			
- New Construction	\$979.00	\$1,013.00	
- Use Only	\$979.00	\$1,013.00	
P8 Hospitals, etc.	\$979.00	\$1,013.00	
P9 Philanthropic or charitable institutions			
- New Construction	\$979.00	\$1,013.00	
- Use Only	\$979.00	\$1,013.00	
P10 Public utilities in all districts	\$979.00	\$1,013.00	
P11 Temporary uses of not more than 45 days duration - all districts	\$1,307.00	\$1,353.00	
P12 Condominiums, cooperatives, new construction and conversion	\$1,024.00	\$1,060.00	
P13 Non conforming parking	\$1,312.00	\$1,358.00	
- in R and NCRO districts			
- in other districts	\$1,096.00	\$1,134.00	
P13a Use Permit to Expand Nonconforming Residential Uses	\$1,460.00	\$1,511.00	
Home Occupation Permits:			
P14 Home occupations in residential districts	\$1,096.00	\$1,134.00	
Design Permits	\$34.00	\$35.00	
P15a Design Permit for new construction: residential	\$1,613.00	\$1,669.00	
P15b Design Permit for new construction: non-residential or mixed use	\$2,692.00	\$2,786.00	

Planning Fees

	2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
P16 Design Permit for remodeling existing structures	\$1,504.00	\$1,557.00	
P16a Design Permit Extension	\$1,242.00	\$1,285.00	
Variations:			
P17 Variance to code provisions for new construction to all structures	\$1,215.00	\$1,258.00	
P18 Variance to code provisions for remodel of existing structures - residential structures - other structures	\$911.00 \$1,215.00	\$943.00 \$1,258.00	
Sign Permits:			
P19 Sign permits in all districts - with Hearing - without Hearing	\$710.00 \$299.00	\$735.00 \$309.00	
P20 Sign Programs	\$113.00	\$117.00	
Planned Development Permits:			
P21 Planned Development Permit			deposit required
Development Agreements:			
P22 Development Agreement			deposit required
Specific Plans:			
P23 Specific Plan			deposit required
Exceptions to the Code:			
P25a Height limits per BMC 17.32.060.B	\$1,211.00	\$1,253.00	
P25b Height limits per BMC 17.32.060.C - residential structures - other structures	\$1,211.00 \$547.00 \$729.00	\$1,253.00 \$566.00 \$755.00	
P60 Accessibility Improvement Permits	\$186.00	\$193.00	
P61aPC Setback Exception Modification - residential properties	\$703.00	\$728.00	
P61aZA Setback Exception Modification - residential properties	\$548.00	\$567.00	
P61bPC Setback Exception Modification - all other properties	\$937.00	\$970.00	
P61bZA Setback Exception Modification - all other properties	\$729.00	\$755.00	
Minor Modifications:			
P26 Minor modifications per BMC 17.56.090	\$482.00	\$499.00	
Grading Permits:			
P27 Grading Permit Review by Planning Commission	\$1,367.00	\$1,415.00	
Amendments:			
P28 General Plan Map	\$1,549.00	\$1,603.00	
P29 General Plan Text	\$1,549.00	\$1,603.00	
P30 Zoning Map	\$1,549.00	\$1,603.00	
P31 Zoning Ordinance Text	\$1,534.00	\$1,588.00	
Subdivisions:			
P32 Tentative Subdivision Map and Condominium Plans with 5 or more lots/ units	\$2,682.00	\$2,776.00	Plus \$275 per lot

Planning Fees

	2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
P34	\$2,682.00	\$2,776.00	
P35			
P36	\$1,286.00	\$1,331.00	
P37	\$1,212.00	\$1,254.00	
P38	\$364.00	\$377.00	
P40	\$1,334.00	\$1,381.00	
P41	\$5,370.00	\$5,558.00	
P42a	\$934.00	\$967.00	
P42b	\$336.00	\$348.00	
P43	\$893.00	\$924.00	
P44	\$814.00	\$842.00	
P45	\$336.00	\$348.00	
Appeals:			
P46			
P47	\$350.00	\$362.00	
Environmental Review:			
P48			
P49			reimbursement for peer review may be required
P50	\$2,373.00	\$2,456.00	
P51	consult. cost +10% hourly	consult. cost +10% hourly	deposit required
Other Services:			
P52	hourly	hourly	
P53	hourly	hourly	
P54	hourly	hourly	
P55	\$533.00	\$552.00	
P56	hourly	hourly	
P57	consult. cost +10% 10x orig fee	consult. cost +10% 10x orig fee	
P59	hourly	hourly	
P62a	hourly	hourly	
P62b	hourly	hourly	
P63	\$980.00	\$1,014.00	

Parks and Recreation Fees

	2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
Facility Rentals: Athletic Fields Lights Non Profit Closed to Public - Brisbane Non Profit - Non Brisbane Non Profit Residential Non-Residential Game Preparation Mission Blue Residential 1 Room - Weekday Entire Facility - Weekday 1 Room - Weekend Entire Facility - Weekend Non-Residential 1 Room - Weekday Entire Facility - Weekday 1 Room - Weekend Entire Facility - Weekend Community Center Rental: Resident Community Center Rental: Non-Resident	\$23.00 \$15.00 \$23.00 \$38.00 \$66.00 \$23.00 \$241.00 \$301.00 \$344.00 \$430.00 \$53.00 \$139.00	\$24.00 \$16.00 \$24.00 \$39.00 \$68.00 \$24.00 \$241.00 \$301.00 \$344.00 \$430.00 \$55.00 \$144.00	per hour per hour per hour per hour per hour per game per hour per hour per hour per hour per hour per hour per hour per hour per hour per hour
Community Park Rentals: Picnic Use Permit: Resident Area 2 and 3 (4 tables) Area 1 (individual tables) Picnic Use Permit: Non-Resident Area 2 and 3 (4 tables) Area 1 (individual tables) Lawn Area: Resident under 50 Lawn Area: Resident under 100 Lawn Area: Resident over 100 Lawn Area: Non-Resident under 50 Lawn Area: Non-Resident under 100	\$16.00 \$6.00 \$38.00 \$13.00 \$8.00 \$21.00 \$38.00 \$26.00 \$63.00	per area per hour per hour (3 hour minimum) per table per hour (3 hour minimum) per area per hour per table per hour (3 hour minimum) per table per hour (3 hour minimum) per hour (3 hour minimum) per hour (3 hour minimum) per hour (3 hour minimum) per hour (3 hour minimum) per hour (3 hour minimum) per hour (3 hour minimum)	

Parks and Recreation Fees

	2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
Lawn Area: Non-Resident over 100			
Gazebo Area: Resident	\$113.00	\$117.00	per hour (3 hour minimum)
Gazebo Area: Non-Resident	\$64.00	\$66.00	per hour
Preschool/Youth Activities:	\$187.00	\$194.00	per hour
Club Rec: Resident	\$8.00	\$8.00	per person, per day
Club Rec: Non-Resident	\$10.00	\$10.00	per person, per day
Club Rec Monthly	\$116.00	\$120.00	per person, per month
Club Rec Monthly: Non-Resident	\$139.00	\$144.00	per person, per month
Winter and Spring Camps	\$30.00	\$30.00	per person, per day
Winter and Spring Camps: Non-Resident	\$36.00	\$36.00	per person, per day
Summer Day Camp	\$150.00	\$155.00	per person, per session
Summer Day Camp: Non-Resident	\$180.00	\$180.00	per person, per session
Preschool: Resident	\$337.00	\$330.00	per person, per month
Preschool: Non-Resident	\$404.00	\$360.00	per person, per month
Kindergarten	\$49.00	\$51.00	per person, per month
Kindergarten: Non-Resident	\$59.00	\$61.00	per person, per month
Club Rec: Enrichment Clubs		\$5-\$20	per person, per activity
Youth Classes			per person, per activity
Youth Sports	\$64.00	\$66.00	per person, per season
Processing Fee			Per class session or sports
Transaction Fee - Drop in Class	\$1.00	\$1.00	Per class for drop in only
Transaction Fee - For classes under \$100	\$10.00	\$10.00	Per class session or sport
Transaction Fee - For Classes \$100 and over	\$20.00	\$20.00	Per class session or sport
Adult Sports:			
Adult Basketball	\$720.00	\$745.00	per team, per season
Adult Volleyball	\$353.00	\$365.00	per team, per season
Adult Softball	\$690.00	\$714.00	per team, per season
Adult Open Gym	\$3.00	\$3.00	per person, per class
Teen Center:			
Teen Programs	\$6.00	\$10.00	per person, per activity
Middle School Dances		\$5.00	per person, per activity
Aquatics:			
Daily Admission: Adult Resident	\$5.00	\$5.00	per person
Daily Admission: Adult Non-Resident	\$7.00	\$7.00	per person
Daily Admission: Adult Non-Resident Summer	\$10.00	\$10.00	per person
15-Day Punch Pass: Adult Resident	\$61.00	\$63.00	per pass
15-Day Punch Pass: Adult Non-Resident	\$86.00	\$89.00	per pass
Monthly Pass: Adult Resident	\$56.00	\$58.00	per pass
Monthly Pass: Adult Non-Resident	\$79.00	\$82.00	per pass
Daily Admission: Youth/Senior Resident	\$3.00	\$3.00	per person
Daily Admission: Youth/Senior Non-Res.	\$5.00	\$5.00	per person

	2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
15-Day Punch Pass: Youth/Senior Res.	\$37.00	\$38.00	per pass
15-Day Punch Pass: Youth/Senior Non-Res.	\$60.00	\$60.00	per pass
Parks and Recreation Fees			
Monthly Pass: Youth/Senior Non-Resident	\$56.00	\$56.00	per pass
Swim Lessons (8): Resident	\$66.00	\$66.00	per lesson package
Swim Lessons (8): Non-Resident	\$79.00	\$79.00	per lesson package
Semi-Private Swim Lessons (4): Resident	\$100.00	\$100.00	per lesson package
Semi-Private Swim Lessons (4): Non-Resident	\$120.00	\$120.00	per lesson package
Private Swim Lesson (4): Resident	\$140.00	\$140.00	per lesson package
Private Swim Lesson (4): Non-Resident	\$168.00	\$168.00	per lesson package
B-Days: Resident	\$115.00	\$119.00	
B-Days: Resident	\$237.00	\$245.00	
B-Days: Non-Resident	\$142.00	\$147.00	
B-Days: Non-Resident	\$284.00	\$294.00	
Summer Pass: Resident	\$225.00	\$233.00	
Summer Pass: Non-Resident	\$270.00	\$279.00	
NEW Lifeguard Certification Class		\$185.00	per person, per session
NEW Piranha Swim Club: Resident		\$5.00	per person, per class
Piranha Swim Club: Non-Resident		\$7.00	per person, per class
Special Events:			
Derby Kit		\$25.00	per derby kit
Pop-Up Events		\$5-\$20	per person, per activity
Day in the Park - Event Tickets		\$1	per ticket
Community Night with the Giants Tickets		\$17	per ticket
Concerts in the Park - Sponsorships		\$100-\$2,500	

	2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
Finance Fees			

F1	Deposit for Water and Service: Single/Commercial (\$20 non-refundable)				
F1	Deposit for Water and Service: Duplex (\$20 non-refundable)				
F2	Deposit after 2nd Disconnection	\$5.00			
F3	Penalty for delinquent payment (5 days prior to shut off)	#REF!			
F5	24 hour notice (tagging) - (within 24 month period): 10th	\$45.00			
F6	Water Turn On - After payment of delinquent account: 8a-4p	\$114.00			
F6	Water Turn On - After payment of delinquent account: after 4p	\$252.00			
F6a	Water Turn On - After 3rd notice for backflow recertification	\$68.00			
F7	Copy of Annual Budget	\$70.00			
F8	Annual Financial Report	\$15.00			
					refundable deposit continues as current; \$20 non-refundable fee
					max of fee or 5% of balance
					\$5.00
					#REF!
					\$47.00
					\$118.00
					\$261.00
					\$70.00
					\$16.00

F9 Returned Check Charge (All Departments)

\$51.00

\$53.00

City Clerk Fees

2016/17
Adopted Fee

2017/18
Proposed Fee

Basis

- C1 Agenda Packet Subscription: Regular
- C1 Agenda Only: Regular (no packet, SASE from subscriber)
- C1 Agenda by Email
- C1 Agenda Subscription: Seniors/Students
- C4 Copy of Election Documents
- C5 Copy of Municipal Code Book
- C6 Document Certification
- C7 Annual Minutes Subscription: Regular Mail
- C7 Minutes Subscription: Email
- C8 Photocopying
- C10 Tapes of Meetings (per tape)
- C11 Transcription of Minutes
- C12 Campaign Statements
- C13 General Research (per hour) - City Clerk
- C13 General Research (per hour) - Deputy City Clerk

\$2.00
\$125.00

\$2.00
\$129.00

in addition to per page fee

\$15.00
\$6.00

\$16.00
\$6.00

per page; no labor time allowed
in addition to \$50/hr contract
\$0.10 per page max by law
cannot charge for labor time
cannot charge for labor time

Police Fees

	2017/18 Proposed Fee		Basis
	2016/17 Adopted Fee	2017/18 Proposed Fee	
PO1			
PO2	\$0.00	\$0.00	
PO3	\$0.00	\$0.00	
PO4	\$125.00	\$129.00	
PO5	\$6.00	\$6.00	
PO6	\$31.00	\$32.00	
PO7	\$57.00	\$59.00	
PO8	\$0.00	\$0.00	
PO9	\$30.00	\$30.00	plus actual cost
PO10	\$275.00	\$275.00	per hour or legal max (\$150 deposit)
PO11	\$275.00	\$275.00	per hour or legal max (\$150 deposit)
PO12			
PO13	hourly	hourly	charge legal max
PO14	hourly	hourly	charge legal max
PO15	\$0.00	\$0.00	
PO16	\$28.00	\$29.00	
PO17	\$86.00	\$89.00	
PO18	\$105.00	\$109.00	
PO19	\$27.00	\$28.00	
PO20	\$0.00	\$0.00	
PO21	\$79.00	\$82.00	
PO22	\$79.00	\$82.00	
PO23	\$0.00	\$0.00	
PO24	\$50.00	\$50.00	
PO25	\$50.00	\$50.00	
PO26	\$480.00	\$497.00	

PO27 Repressed Vehicle Release

		\$15.00	\$16.00	
		2016/17 Adopted Fee		2017/18 Proposed Fee
		Basis		
Fire Fees				
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both				
FD1	Aerosol Products	\$216.00	\$224.00	A
FD4	Asbestos/Lead Coating Removal	\$333.00	\$345.00	
FD5	Automobile Wrecking Yard	\$223.00	\$231.00	A
FD6	Apartment House (incl. condos & congregate res.)			
	3 units to 10 units	\$223.00	\$231.00	A
	11 units to 20 units	\$281.00	\$291.00	A
	Greater than 20 units	\$281.00	\$291.00	A, plus \$1.30 per unit over 20
FD7	Battery system			A
FD8	Candles or Open Flames in Assembly Areas (may combine with assembly permit	\$112.00	\$116.00	
FD9	Carnivals or Fairs	\$112.00	\$116.00	A/EO
FD11	Cellulose Nitrate Storage	\$333.00	\$345.00	EO
FD12	Combustible Fiber Storage	\$278.00	\$288.00	A
FD13	Combustible Material Storage	\$223.00	\$231.00	A
FD14	Compressed Gases (in excess of the amts. listed in CFC, Table 105-A)	\$223.00	\$231.00	A
FD15	Commercial Rubbish Handling Plant	\$223.00	\$231.00	A
FD16	Cryogen's (in excess of the amounts listed in CFC, Table 105-B)	\$324.00	\$335.00	A
FD17	Dry Cleaning Plants	\$333.00	\$345.00	A
FD18	Dust Producing Operations	\$223.00	\$231.00	A
FD19	Explosives or Blasting Agents	\$223.00	\$231.00	A/EO
FD21	Fireworks Display (fees for standby Fire staff, when req'd, are add'l)	\$333.00	\$345.00	EO
FD22	Flammable or Combustible Liquid Pipeline	\$333.00	\$345.00	EO
FD23	To Store, Handle or Use Flam/Combust. Liquids	\$166.00	\$172.00	A
FD24	Flammable or Combustible Liquids in Tanks, vessels > 60 gal. capacity); largest	\$333.00	\$345.00	A
	To 10,000 gallons tank size:			
	1 tank	\$323.00	\$334.00	A
	2-3 tanks	\$323.00	\$334.00	A, plus \$125.00 per tank over the first
	3+ tanks	\$430.00	\$445.00	A, plus \$290.00 per tank over the first
	Over 10,000 to 100,000 gallons tank size:			
	1 tank	\$485.00	\$502.00	A
	2-3 tanks	\$485.00	\$502.00	A, plus \$290.00 per tank over the first
	3+ tanks	\$644.00	\$667.00	A, plus \$290.00 per tank over the first
	Over 100,000 gallons tank size:			
	1 tank	\$969.00	\$1,003.00	A
	2-3 tanks	\$969.00	\$1,003.00	A, plus \$312.00 per tank over the first
	3+ tanks	\$969.00	\$1,003.00	A, plus \$312.00 per tank over the first

		2016/17 Adopted Fee		2017/18 Proposed Fee		Basis
FD26	Tank Vehicles		\$166.00	\$172.00	A	
FD27	Install, Alter, Remove, Abandon, Place Temporarily Any		\$446.00	\$462.00	EO	
FD30	Fumigation or Thermal Insecticidal Fogging:		\$166.00	\$172.00		
Fire Fees						
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both						
FD 31	Hazardous Materials (to store, disperse, handle amounts in excess of the					refer to Hazardous material table HM-1 below
FD32	High-Piled Combustible Storage		\$333.00	\$345.00	A	
FD33	High-Rise Building Annual Inspection		\$333.00	\$345.00	A	
FD34	Hot work operations:		\$167.00	\$173.00	A	
FD35	Hotels, Motels and Lodging Houses		\$223.00	\$231.00	A	
FD36	Liquefied Petroleum Gases (except portable containers <125 gal. cap.)		\$223.00	\$231.00	A	
FD37	Liquid/Gas-Fueled Vehicles or Equipment in Assembly Buildings		\$167.00	\$173.00	EO	
FD38	Lumber Yards (over 100,000 board feet)		\$223.00	\$231.00	A	
FD39	Magnesium Working		\$167.00	\$173.00	A	
FD40	Mall, Covered		\$333.00	\$345.00	A	
FD41	Motor vehicle fuel dispensing stations:		\$333.00	\$345.00	A	
FD42	Occupant Load Increase		\$223.00	\$231.00	EO	
FD43	Open Burning		\$223.00	\$231.00	EO	
FD45	Ovens, Industrial Baking or Drying		\$223.00	\$231.00	A	
FD47	Places of Assembly (churches, schools, NPOs permitted at no fee)		\$27.00	\$28.00	A	
	A-1, A-2, A-2.1		\$263.00	\$272.00	A	
	A-3, A-4		\$215.00	\$223.00	A	
	Special Assembly events					
FD48	Pyrotechnic Special Effects Material (fees for standby Fire staff, when required,		\$215.00	\$223.00	EO	
FD50	Refrigeration Equipment		\$329.00	\$341.00	EO	
FD51	Repair Garage		\$167.00	\$173.00	A	
FD52	Spraying or Dipping		\$223.00	\$231.00	A	
FD53	Temporary membrane structures, tents, and canopies		\$223.00	\$231.00	A	
FD54	Tire Storage		\$223.00	\$231.00	EO	
FD55	Wood Products (over 200 cu. ft.)		\$223.00	\$231.00	A	
Hazardous Materials Table Schedule HM-1:						
Construction Fire Permit Fees:						
Automatic Sprinkler System Permit (installation of suspended piping larger than						

FD56	For other than 1 and 2 family dwellings: - New (per sq. ft.) - Alteration (per sq. ft. of protected area,)	\$0.20 \$0.20	\$0.19 \$0.19	\$0.20 \$0.20	per square foot; \$330 minimum fee per square foot; \$206 minimum fee
FD57	One and Two-family dwellings: - New (per sq. ft.) - Alteration (per sq. ft. of protected area)	\$0.20 \$0.20	\$0.19 \$0.19	\$0.20 \$0.20	per square foot; \$218 minimum fee per square foot; \$136 minimum fee

		2016/17 Adopted Fee		2017/18 Proposed Fee		Basis
Fire Fees						
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both						
FD 58	Fixed Extinguishing System Permit: New and Upgrade Installations		\$355.00	\$367.00		This includes one on site inspection
FD 59	Fire Plan Check and resubmittal		\$176.00	\$182.00		\$150 initial and each resubmittal per 3,000 sq. ft.
FD60	Fire Alarm Permit:		\$154.00	\$159.00		per 3,000 sq. ft.
FD61	Construction, Alteration & Renovation Permit		\$278.00	\$288.00		
FD62	- Construction alteration		\$395.00	\$409.00		
FD63	Gas Piping System Installation Permit		\$44.00	\$46.00		per hour in addition to cost
FD64	Underground Fire Protection Piping Permit		\$112.00	\$116.00		per hour
Miscellaneous Fees:						
FD65	Consultant Service Fee (actual cost plus admin fee)		\$16.00	\$17.00		
FD66	Document Review (per hour)		\$139.00	\$144.00		
FD67	Copy of Fire Report					
FD68	False Alarm in Excess of 3 per Calendar Year (accidental or equipment)					
FD69						
FD70	Fire Hazard Abatement performed by City or City Contractor (including, but not					Abatement cost plus administrative fee
FD71	Hydrant Flow Test		\$497.00	\$514.00		
FD72	New Business Fire Inspection		\$169.00	\$175.00		
FD73	Other Services (per half hour and portion thereof)		\$55.00	\$57.00		per half-hour
FD74	Re-Inspection Fee (for each following second re-inspection)		\$113.00	\$117.00		
FD75	Standby Engine Company		\$285.00	\$295.00		for 1st hour; \$108 ea. add'l. 1/2 hr.
FD76	Standby Firefighter (1 hour minimum)		\$93.00	\$96.00		per hour
FD77	Work Performed after Normal Working Hours (Callback is a 3-hr min)		\$167.00	\$173.00		per hour
HM-1	Hazardous Materials Table Schedule:					
	Range Solids (pounds)					
1	0 to 500		\$315.00	\$326.00		A
2	>500 to 5,000		\$441.00	\$456.00		A
3	>5,000 to 25,000		\$590.00	\$611.00		A
4	>25,000 to 50,000		\$860.00	\$890.00		A
5	>50,000 to 80,000		\$1,243.00	\$1,287.00		A
6	>80,000 to 120,000		\$1,801.00	\$1,864.00		A
7	>120,000		\$2,344.00	\$2,426.00		A

Range	Liquids (gallons)	2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
1	0 to 55	\$315.00	\$326.00	A
2	>55 to 550	\$441.00	\$456.00	A
3	>550 to 2,750	\$589.00	\$610.00	A
4	>2,750 to 5,500	\$860.00	\$890.00	A
5	>5,500 to 10,000	\$1,243.00	\$1,287.00	A
6	>10,000 to 15,000	\$1,801.00	\$1,864.00	A
7	> 15,000	\$2,344.00	\$2,426.00	A
Range	Gas (cubic feet)			
1	0 to 200	\$243.00	\$252.00	A
Fire Fees				
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both				
2	>200 to 2,000	\$441.00	\$456.00	A
3	>2,000 to 10,000	\$589.00	\$610.00	A
4	>10,000 to 20,000	\$860.00	\$890.00	A
5	>20,000 to 40,000	\$1,243.00	\$1,287.00	A
6	>40,000 to 60,000	\$1,801.00	\$1,864.00	A

7 >60,000

A

\$2,344.00

\$2,426.00

Public Works Fees

"F/A" designates the need for a Force Account

2016/17
Adopted Fee

2017/18
Proposed Fee

Basis

	2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
PW 1			
- 6-50 cub. yds.	\$89.00	\$92.00	
- 51-100 cub. yds.	\$89.00	\$92.00	
- 101-1,000 cub. yds.	\$358.00	\$371.00	
- 1,001-10,000 cub. yds.	\$717.00	\$742.00	
- 10,001-100,000 cub. yds.	\$3,852.00	\$3,987.00	
- 100,001-200,000 cub. yds.	\$6,422.00	\$6,647.00	
- 200,000 or more cub. yds.	\$12,846.00	\$13,296.00	
Geotechnical Peer Review	Actual Cost	Actual Cost	Force Account minimum \$5,000
PW 1a			
PW 2			
Grading Permit - Inspection:			
- 0-5 cub. yds. (no permit required)			
- 6-50 cub. yds.	\$356.00	\$368.00	
- 51-100 cub. yds.	\$711.00	\$736.00	
- 101-1,000 cub. yds.	\$12,753.00	\$13,199.00	or create a Force Account and billed on actual time
- 1,001-10,000 cub. yds.	\$19,133.00	\$19,803.00	or create a Force Account and billed on actual time
- 10,001-100,000 cub. yds.			actual cost w/ F/A min \$10,000
- 100,000 - 200,000 cub. yds.			actual cost w/ F/A min \$10,000
- 200,000 + cub. yds.			actual cost w/ F/A min \$10,000
PW 2a			
Grading Permit - SWPPP Compliance			
Single Parcel (assessed every 2 reviews)	\$125.00	\$129.00	plus actual cost insp w/F/A min \$591
Subdivision subject to Map Act Provisions (assessed every 2 reviews)	\$502.00	\$520.00	plus actual cost insp w/F/A = actual cost of erosion control plan
Development subject to C.3 Provisions (assessed every 2 reviews)	\$1,009.00	\$1,044.00	plus actual cost insp w/F/A = actual cost of erosion control plan
Blasting Permit	\$717.00	\$742.00	
PW 3			
PW 4			
PW 5			
PW 6			
PW 7			
PW 7a			
PW 7b			
PW 8			
PW 9			
PW 9a			
PW 9b			
PW 10			
Truck Haul Impact Fee (per cubic yard, \$90 minimum fee)	\$89.00	\$92.00	
Late Fee related to Truck Haul Permits	\$0.47	\$0.49	
Encroachment Permit (hourly inspect. cost)	0%	0%	per month on outstanding of more than 60 days
Site Work Permit - Engineering Review (assessed every 2 reviews)	\$89.00	\$92.00	plus actual cost insp w/F/A min \$500
Site Work Permit - Retaining Wall Design	\$357.00	\$369.00	
Site Work Permit - Fast Track Review (each occurrence)	\$0.00	\$0.00	Force Account minimum \$5,000
Tentative Parcel Map Review	\$340.00	\$352.00	
	\$485.00	\$502.00	

		2016/17 Adopted Fee	2017/18 Proposed Fee	Basis
PW 11	Final Parcel Map Review	\$485.00	\$502.00	plus actual cost LS review (requires \$1,500 F/A min)
PW 12	- 5/8" meter	\$597.00	\$618.00	F/A min \$2,500 for inspection, materials and installation
	- 3/4" meter	\$597.00	\$618.00	F/A min \$2,500 for inspection, materials and installation
	- 1" meter	\$597.00	\$618.00	F/A min \$5,000 for inspection, materials and installation
	- 1.5" meter	\$1,130.00	\$1,170.00	F/A min \$5,000 for inspection, materials and installation
Public Works Fees				
"F/A" designates the need for a Force Account				
PW 13	- 2" meter or larger	\$1,903.00	\$1,970.00	F/A min \$5,000 for inspection, materials and installation
	Sanitary Sewer Lateral Installation	\$798.00	\$826.00	F/A min \$2,500 for inspection, materials and installation
	Single Family Unit	\$1,436.00	\$1,486.00	F/A min \$2,500 for inspection, materials and installation
	Multiple Unit Dwelling	\$2,234.00	\$2,312.00	F/A min \$5,000 for inspection, materials and installation
	Commercial, Industrial, Public & Other Uses			

RESOLUTION NO. 2017-08
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BRISBANE ADOPTING A MASTER FEE SCHEDULE

WHEREAS, Section 3.32.010 of the Brisbane Municipal Code requires the City Council to establish, by resolution, a percentage of cost recovery for user fees and service charges collected by the City which was done by Resolution 2003-23; and

WHEREAS, on May 18, 2017, the City Council conducted a public hearing to consider the proposed cost recovery percentages and Master Fee Schedule, at which time any person interested in the matter was given an opportunity to be heard; and

WHEREAS, the City Council finds that:

The proposed user fees and service charges set forth on the Master Fee Schedule do not exceed the actual cost of providing the services to which they relate, as determined by the user fee study; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brisbane as follows:

1. The Master Fee Schedule attached hereto as Exhibit "A" is hereby approved and adopted.
2. The Master Fee Schedule adopted by this Resolution shall supersede all prior schedules pertaining to the same subject matter, and all such prior schedules, regardless of the manner in which the same may have been established or adopted, are hereby repealed and declared to be of no further force or effect.
3. This Resolution shall become effective sixty (60) days following the date of its adoption and shall be applicable to all user fees and service charges described therein which are payable to the City from and after such effective date.

Lori Liu, Mayor

I hereby certify that the foregoing Resolution No. 2017-08 was duly and regularly adopted at the regular meeting of the Brisbane City Council on May 18, 2017 by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Ingrid Padilla, City Clerk